

PRIYA MANKANI

(PRACTICING COMPANY SECRETARY)

Block-309, Flat 2A, Fort Residency
 38 S.N. Roy Road,
 New Alipore, Kolkata- 700 038
 Ph - 7407223556

TO
 The Board of Directors
North Eastern Publishing & Advertising Company Limited
 5 GORKY TERRACE,
 2ND FLOOR
 Kolkata-700 017

Company Registration No.1884
 Authorised Capital : Rs. 405100000/-

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31ST DECEMBER, 2017
 (SEPARATE FOR EACH ISIN)**

1	For the quarter ended	31ST DECEMBER, 2017				
2	ISIN	INE930E01012				
3	Face Value	Rs.10/-				
4	Name of the Company	NORTH EASTERN PUBLISHING & ADVT.CO.LTD				
5	Registered office Address	Room No.5, 1st Floor H.M.Market,T.R.Phookan Road Guwahati-781 001, PH-2522603/2542072				
6	Correspondence Address/Head office	5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017				
7	Telephone No. & Fax No.	Tel. 033 66133300/01, Fax 033 66133303				
8	Name of Stock Exchanges where the Company,s Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)				
9	Issued Capital	<table border="1"> <thead> <tr> <th>Number of Shares</th> <th>Face Value</th> </tr> </thead> <tbody> <tr> <td>40506000</td> <td>Rs.10/-</td> </tr> </tbody> </table>	Number of Shares	Face Value	40506000	Rs.10/-
Number of Shares	Face Value					
40506000	Rs.10/-					
10	Listed Capital(Exchange wise) (As per Company Record)	<table border="1"> <thead> <tr> <th>Number of Shares</th> <th>% of total issued Capital</th> </tr> </thead> <tbody> <tr> <td>40506000</td> <td>100%</td> </tr> </tbody> </table>	Number of Shares	% of total issued Capital	40506000	100%
Number of Shares	% of total issued Capital					
40506000	100%					
11	Shares held in Dematerialized form in NSDL	29570460				
12	Shares held in Dematerialized form in CDSL	Nil				
13	Share held in Physical form	10935540				
14	Total No. of Shares (11+12+13)	40506000 Shares				
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable				
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable				
17	Register of Members is updated (Yes/No)	Yes				
18	Reference of previous quarter with regards to excess dematerialized shares,if any	Nil				
19	Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why.	Not Applicable				



- 20 Mention the total no.of dematerialisation request, if any.confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay Nil
- 21 Name,Address, Telephone & Fax No.of the Compliance officer of the Company **Chand Ratan Modi**
5,GORKY TERRACE,
2ND FLOOR
Kolkata-700 017
Tel: 033 66133300/01, Fax:033 66133303
- 22 Name,Address, Telephone & Fax No, Registration No.of the Auditor. **PRIYA MANKANI**
Practicing Company Secretary
Block-309, Flat 2A, Fort Residency,
38 S.N. Roy Road, New Alipore, Kolkata- 700038
Ph - 7407223556
- 23 Name, Address of Registrars and share Transfer Agent **M/s. NICHE TECHNOLOGIES PRIVATE LIMITED**
D-511, Bagree Market, 5TH FLOOR
B.R.B. BASU ROAD
Kolkata-700 001 ,PH:-2235 7270/71/3070
- 24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change) Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA
DATE :- 16.01.2018

Signature: 

Name-Priya Mankani
Certificate of Practice No-17947

