

PRIYA MANKANI
(PRACTICING COMPANY SECRETARY)

Block-309, Flat 2A, Fort Residency
38 S.N. Roy Road,
New Alipore, Kolkata- 700 038
Ph - 7407223556

TO
The Board of Directors
North Eastern Publishing & Advertising Company Limited
5, GORKY TERRACE,
2ND FLOOR
Kolkata-700 017

Company Registration No.1884
Authorised Capital : Rs. 405100000/-

SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31ST DECEMBER, 2022
(SEPARATE FOR EACH ISIN)

1	For the quarter ended	31ST DECEMBER, 2022				
2	ISIN	INE930E01012				
3	Face Value	Rs.10/-				
4	Name of the Company	NORTH EASTERN PUBLISHING & ADVT.CO.LTD				
5	Registered office Address	Room No.5, 1st Floor H.M.Market,T.R.Phookan Road Guwahati-781 001, PH-2522603/2542072				
6	Correspondence Address/Head office	5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017				
7	Telephone No.& Fax No.	Tel: 033 66133300/01, Fax:033 66133303				
8	Name of Stock Exchanges where the Company,s Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)				
9	Issued Capital	<table><thead><tr><th>Number of Shares</th><th>Face Value</th></tr></thead><tbody><tr><td>40506000</td><td>Rs.10/-</td></tr></tbody></table>	Number of Shares	Face Value	40506000	Rs.10/-
Number of Shares	Face Value					
40506000	Rs.10/-					
10	Listed Capital(Exchange wise) (As per Company Record)	<table><thead><tr><th>Number of Shares</th><th>% of total issued Capital</th></tr></thead><tbody><tr><td>40506000</td><td>100%</td></tr></tbody></table>	Number of Shares	% of total issued Capital	40506000	100%
Number of Shares	% of total issued Capital					
40506000	100%					
11	Shares held in Dematerialized form in NSDL	31570460				
12	Shares held in Dematerialized form in CDSL	5345400				
13	Shares held in Physical form	3590140				
14	Total No. of Shares (11+12+13)	40506000				
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable				
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable				
17	Register of Members is updated (Yes/No)	Yes				
18	Reference of previous quarter with regards to excess dematerialized shares,if any	NIL				

- 19 Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why. Yes
- 20 Mention the total no.of dematerialisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay Nil
- 21 Name,Address, Telephone & Fax No.of the Compliance officer of the Company RUCHITA PAREEK
5, GORKY TERRACE
2ND FLOOR
Kolkata-700 017
Tel : 033 66133300/01, Fax:033 66133301
- 22 Name,Address, Telephone & Fax No, Registration No.of the Auditor PRIYA MANKANI
Practicing Company Secretary,
Block-309, Flat 2A, Fort Residency,
38 S N Roy Road New Alipore, Kolkata- 700018
Ph - 7407223556
- 23 Name, Address of Registrars and share Transfer Agent M/s NICHE TECHNOLOGIES PVT LTD
7th Floor, Room No 7A & 7B,
3A, Auckland Road, Egin, Kolkata-700017
PH -(033) 2280 6616 / 17 / 18 Fax (033) 2280 6619
- 24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change) Nil

The above report is based on the information/ record and register made available to us, were found to the best of our knowledge to be necessary for the purpose of the Audit

PLACE:- KOLKATA
DATE:- 11.01.2023



Signature: Priya Mankani

Name-Priya Mankani
Certificate of Practice No-17947
UDIN, A034744D002943551